

DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE CONTRACT

Agency: Child and Family Services Agency (CFSA)  
Caption: Psychiatric Residential Treatment  
Contractor: Woodbourne Center  
Proposed Contract No: DCRL-2019-C-0121

FINDINGS

1. AUTHORIZATION:

PPRA 2010 §404; 27 DCMR §§1304, 1700, and 1701; and D.C. Official Code §2-354.04.

2. MINIMUM NEED:

The District of Columbia (“District”), Child and Family Services Agency (“CFSA”) has a need to enter into a contract with Woodbourne Center to provide Psychiatric Residential Treatment Services twenty-four (24) hours per day, seven (7) days a week to emotionally disturbed wards of the District, hereinafter referred to as clients. Residential treatment is part of a continuum of care, which provides services at varying levels of intensity from the most to least restrictive. This continuum of care is dynamic; treatment services provided to the clients under this contract are geared toward improving the level of functioning so those clients progress to a less restrictive setting and increased levels of functioning. These services shall include education, assessment, stabilization and evaluation services to CFSA clients specified in Section C in the contract.

The period of performance for Option Year one shall be September 22,2020 to September 21,2021.

3. ESTIMATED FAIR AND REASONABLE PRICE:

\$693,754.54

4. FACTS WHICH JUSTIFY A SOLE SOURCE CONTRACT:

While there are several known providers capable of meeting one or more of the various requirements, none other than Woodbourne Center has been found to meet the foremost essential requirements of CFSA as discussed below:

- a. Woodbourne Center provides Psychiatric Residential Treatment Services to male adolescents (ages 12 to 18) who have a long standing history of emotional, behavioral, social, legal and educational problems which cannot be treated in other settings;

- b. Woodbourne Center's Residential Treatment Center is a comprehensive residential program which provides intensive psychiatric treatment;
- c. Woodbourne Center has the capability to provide the individualized higher level of care needed to manage the high risk behaviors and treat the clinical needs of the client.
- d. Due to the time sensitive nature of these services, Woodbourne Center was selected based on a market survey performed to identify a residential psychiatric treatment facility that has a bed available to begin psychiatric treatment services immediately.

5. CERTIFICATION BY THE CONTRACT SPECIALIST:

I hereby certify that the above findings are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that that Agency Chief Contracting Officer approve the use of the sole source procurement method for the proposed HCA.

\_\_\_\_\_  
Date

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Patricia Onochie  
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the cited authority, it is hereby determined that is not feasible or practical to invoke the competitive solicitation process under either §402 or §403 of the District of Columbia Procurement Practices Reform Act of 2010 (DC Law 18-37); D.C. Official Code §2-354.02 or §2-354.03). Accordingly, it is further determined that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

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Tara Sigamoni  
Agency Chief Contracting Officer